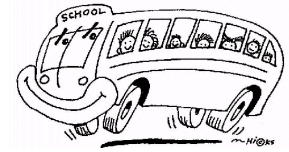


Greetings from Mrs. Machak's First Grade

**End of Day
Schedule Note**



Please return this form **as soon** as you know your child's regular schedule.
Thanks!

To make the end of the day move as smoothly as possible for your child, please fill out and return your child's NORMAL dismissal schedule. Please also include alternate arrangements that will happen regularly throughout the year (changing a bus to go to a grandparent's house or other relative, for example).

Teachers are required to adhere to a child's indicated schedule on the bus list unless we receive a note from parents, or the office receives a phone call from families to change schedules. We cannot accept a child's word that a bus or end of the day schedule has changed; we MUST have a note or phone call from a parent.

Child name: _____

Parent name: _____

Parent signature: _____ Date: _____

	Monday	Tuesday	Wednesday	Thursday	Friday
Bus #					
Alternate Bus # (May go to a grandparent's or relative's house)					
Pickup (Please write who picks up child.)					
Primetime (Paddock's aftercare program)					